

February 15, 2018 - Endeavour PTO General Session Meeting Minutes
Meeting called to order at 6:33 p.m.; adjourned at 7:46 p.m.

Present: Lillie Torres (President), Jill Hammitt (Vice President), Brandy Gosch (Treasurer), Anita Acosta (Secretary), and 9 additional PTO parents/teachers/staff (quorum requirements met).

Motions:

Motion to approve January 2018 Meeting Minutes as written.

- a. Motion by Heather Sanderfer
- b. 2nd by Serena Gerke
- c. Motion passed with 12 in favor and 0 abstain

Motion to transfer \$65 from supply budget to Internet budget for website.

- a. Motion by Christina Banham
- b. 2nd by Serena Gerke
- c. Motion passed with 12 in favor and 0 abstain

Upcoming Dates

Feb. 16th -20th – Mid-Winter Break
Feb. 22nd – Jump Rope for Heart Due

March 2nd - POWWOW
March 8th – Early Release
March 9th – No School (snow makeup day)
Next PTO Meeting – March 13th
Conferences/Book Fair – March 14th – 16th

New Business:

Domain Name – Jill/Brandy: When the website/domain name was switched over, it ended up in Jill's name and not the PTO name. We want to purchase the domain name EndeavourIntermediatePTO.com and establish our website. The most cost effective plan is a 3-year plan for \$164.85. We need to vote on moving \$65 from the supply fund to add to the \$100 in the internet fund. We will also look at adding email addresses to that domain/website.

Penny Wars – Lillie: We plan to really get kids excited for penny wars and use creative/catchy fliers to do so. Could use some help on preparing the fliers. We will start collecting for penny wars during conferences but the real push will be the following week. We are looking for donations of four 5-gallon and four 3-gallon water jugs to decorate and use for penny wars. Will need some volunteers to decorate the jugs once we have them all. Last year it was hard to keep track of the amount each grade had since we had to empty full jugs to keep collecting. Will ask PTO members for donations of unused jugs and, if still needed, will buy them. We will be counting on 3/23 and can use as much help counting (adults) and extra coin counting machines as we can. We made \$1,600 last year and would love to make \$2,600 to cover the extra needed for 5th grade camp this year.

Board Positions 2018-2019 – Lillie: Although all board positions are technically open for next year, we have 5th grade parents leaving and have vacant seats for President, Vice President and Secretary. Please feel free to speak to any board member about what they do and let them know if you would be interested or have someone in mind for the position(s) next year. It would be helpful to know as soon as possible so that the new board members could sit in on end of year meetings and such to prepare for and provide input for next year.

Treasurer's Report – Brandy: Our current bank balance is \$21,193.93. Received funds from Amazon Smile and Fred Meyer Rewards programs, the Box Tops submission check, a dance-a-thon employer \$100 match, and income from movie night. Friday treats are no longer a separate line item, but are now combined with all other popcorn donations (movie night, book fair, etc.).

Have calculated we should have enough funds to cover what expenses are required this year, but may need to vote to double the line item from \$2,600 to \$5,200 for 5th grade camp if efforts to obtain funds from the Lions Club, Chamber of Commerce and like organizations are not successful.

Budget Committee: We need to establish a budget committee to draft a budget for next school year. The committee usually is made up of the executive board and some general members, especially any members considering an executive board position next school year.

Committee Reports:

Bingo Night: Carmen (email)/Jamie - We have great large prizes secured for Bingo night already, but are in need of smaller prizes to fill the prize table. Jill will send out posts and an email requesting donations. Should have a volunteer sign-up sheet ready for next month's meeting. Jamie is more than willing to pick up any donations if it makes it easier for anyone donating, ryanhaworth@msn.com and donations can also be dropped off in the office.

Brandy – We have been looking into using Squares for people to be able to use credit cards for larger purchases. Will look into whether we can use credit cards for purchase of raffle tickets. As there is a charge to take credit card payments, we will need to establish what the minimum amount is that can be charged.

Books for a Buck: Christina – We are in need of more books, especially earlier readers. Jill will send out posts/email requesting donations for a book drive at book fair during conference week.

Box Tops: Anita – The next submission date (3/1/18) is coming up. Will send out a flier reminding students to get their box tops turned in by 2/26/18 to be prepared to be mailed by the deadline.

5th Grade Party: Brandy – Planning has started and will stay with a bowling party this year. Will try to figure something out different for eating lunches other than eating them at the bowling alley parking lot. Thinking of having the students pick a theme this year. Still need to pick a date that doesn't conflict with anything else near the end of the year and will be asking for volunteers closer to the event.

Spirit Wear: Was looking into possibly selling just socks for a spring spirit wear, but having difficulty working with a vendor. May even pre-purchase the socks online and then sell them.

Yearbook: Heather- Yearbook has started and the kids are excited. They have started with interviewing the Mr.'s and retiring staff. Leann has volunteered to help. The program, as noted last year, is set up in a way that proves difficult to use. A meeting will be had to discuss prices and possibly the ability to pre-order yearbooks.

Principal's Message: Thank you for your help with the levy and bond vote.