

May 8, 2018 - Endeavour PTO General Session Meeting Minutes
Meeting called to order at 6:32 p.m.; adjourned at 7:48 p.m.

Present: Lillie Torres (President), Jill Hammitt (Vice President), Brandy Gosch (Treasurer), Anita Acosta (Secretary), Josh Goodman (Principal) and 13 additional PTO parents/teachers/staff (quorum requirements met).

Motions:

Motion to approve April 2018 Meeting Minutes as written.

- a. Motion by Michele Ferrer
- b. 2nd by Christina Banham
- c. Motion passed with 17 in favor and 0 abstaining

Motion to double the volunteer recognition line item from \$200 to \$400.

- a. Motion by Brandy Gosch
- b. 2nd by Serena Gerke
- c. Motion passed with 17 in favor and 0 abstaining

Motion to increase the popcorn expense budget by \$50.

- a. Motion by Brandy Gosch
- b. 2nd by Janette Williams
- c. Motion passed with 17 in favor and 0 abstaining

Motion to approve the proposed 2018-2019 budget as presented.

- a. Motion by Brandy Gosch
- b. 2nd by Carmen Neal
- c. Motion passed with 17 in favor and 0 abstaining

Treasurer's Report – Brandy: Our current bank balance is \$29,199.99. **Reminder, if you have a reimbursement to turn in, please do so within the next month so they can be paid before the end of the school year.** Bingo night brought in about \$6,200 in profit. The actual revenue from each line item is set out in the accounting. The 2nd Box Tops check was received (\$515) and we made about \$200 from concessions at the 2nd grade musical. The yearbook amount reflects pre-orders and we ordered an additional 185 books to sell. 5th grade camp expense was \$4,658, instead of the \$5,200 budgeted. See above motions for changes in expense line items. Still expect expenses from field day, read and lead, staff appreciation and 5th grade party. We should have about \$10,000 available for grants this year.

Proposed 2018-2019 Budget – Brandy: The budget committee met and proposed the 2018-2019 budget. The ordinary income items have a mirrored expense item in the same amount. Of those with changes, Spirit wear was decreased from \$3,000 to \$1,000 and Yearbook was increased from \$4,200 to \$5,250. For all other expenses with changes: 5th grade camp was set at \$3,900 (a mid-way compromise between the original \$2,600 and increase to \$5,200), volunteer recognition increased from \$200 to \$400, staff appreciation increased from \$500 to \$700, read and lead decreased from \$2,000 to \$1,000, and 5th grade party was increased from \$1,750 to \$2,000 (5th graders will now be contributing \$10 each). Discussion was had about the 5th grade camp amount and the committee selected the \$3,900 with the thought that the District or a 5th grade fundraiser (run by 5th graders and sponsored by the PTO) would help fill the gap needed.

New Business - Lillie:

Concessions for 5th grade concert: We will be selling concessions at the 5th grade concert on 5/17. Need volunteers (3) to pop popcorn and help at the concessions table.

Volunteer of the Year Nominations: Need to have volunteer of the year nominations turned in before the date chosen for the grant committee meeting.

Grant Committee: Let the Board know if you would like to be a part of the grant committee. We will be setting a date near the end of the month to meet and Jill will then send out an email.

Committee Positions 2018-2019: There is a sign up sheet for committee positions next year. Please let the Board know if you will not be a part of the same committee as this year. Janette will talk to the Discovery PTO regarding open committee positions available next year.

Board Positions 2018-2019: We are very excited to have volunteers to fill all Board positions next year and we will vote on these at our meeting next month: President (Alicia Monroe), Vice President (Jamie Haworth), Secretary (Michele Ferrer), and Treasurer (Brandy Gosch).

Committee Reports:

Bingo Night: Lillie: Want to recognize Carmen, Jamie, Yadi, Becky, Michele and team for a great job on Bingo Night. Great job on the food trucks (could even use 1 more), getting the word out, signage, and procurement of prizes (had feedback that more robust prizes would be great at the prize table, can use some of the expense budget to purchase more after procurement). Some other ideas for prizes were spirit wear and silent auctioning lunch with the principal or being principal for the day. Mr. Goodman suggested that during the break time between calling the Bingo games some other schools' groups (like jazz band) could perform and that would draw in families from other schools as well. Great job everyone!

5th Grade Party: Brandy – Working on setting a date (June 18th or 19th) and will work with transportation and Secoma Lanes to finalize.

Read and Lead: Serena – Need to meet with Mr. Goodman to select a date for the party (most likely an extra recess) and have one more month of prizes.

Principal's Message: Testing started today with the 3rd graders - 4th and 5th graders tomorrow. Encourage sleep and a good breakfast and for students to do their best, but not be stressed about the tests. It is exciting to know the PTO will continue next year and it is great (and hard to wrap your mind around) how much can be spent toward grants this year. Thank you for all you do!

Upcoming Dates

Musical Performance – May 17th

14th Annual District Art Show – May 24th

Early Release – June 7th

Last PTO Meeting – June 12th

Field Day – June 15th

Last Day of School – June 21st