

**June 12, 2018 - Endeavour PTO General Session Meeting Minutes**  
**Meeting called to order at 6:41 p.m.; adjourned at 7:28 p.m.**

**Present:** Lillie Torres (President), Jill Hammitt (Vice President); Brandy Gosch (Treasurer), Anita Acosta (Secretary), 14 additional PTO parents/teachers/staff (quorum requirements met).

**New Business:**

**Treasurer's Report – Brandy:** Our current bank balance is \$25,051.31. Any more income will come from yearbook sales or 5<sup>th</sup> grade party, which covers the costs of each (see motion to increase yearbook expense line item). Need to pay \$150 to Heather and Krista for their time on the yearbook club. After pre-sales we need to sell 190 more yearbooks (we make a profit after selling 130). We came in under budget for 5<sup>th</sup> grade camp due to donations. Please turn in expense reimbursements as soon as possible and cash any checks by the end of the month.

Will need to hold an annual audit meeting sometime mid-July that will need to consist of 2 current board members, 1 new board member and 1 non-signer on the bank account.

**Lillie:**

**Volunteers of the Year** – Special recognition was given to our teachers of the year - Ms. Sanderfer and Mrs. Dorn who were presented with cards and Amazon gift cards in recognition of their attendance at our meetings, continuous advice steering us in the right direction, and time and support of our PTO.

Special recognition was also given to our teacher nominated volunteers for their time in the classroom (Christina Banham) and time and effort on our great yearbook (Krista Sigsworth) who were presented with cards and Starbucks gift cards.

Our nominated Co-Volunteers of the year are . . . Alicia Monroe and Jamie Haworth who were presented with cards, Amazon gift cards and flowers in recognition:

**What has been said about Jamie has without a doubt been said about Alicia and vice versa. These two volunteers have been at most, if not all, of our monthly meetings, not to mention other crucial meetings throughout the school year. Their contributions have made such an impact in what we do. Aside from attending meetings, both volunteers can be found in and around the school constantly helping, not only at most every major event the PTO is involved in, but also in the little things we do in and around the school on a weekly and monthly basis. They each truly care about being present at the school and in the PTO helping out, making a difference. This attitude is part of what makes them stand out this year. They can always be counted on to arrive at school and help out with last minute requests. They each have contributed in different ways that boosted our fundraising efforts, made sure the teachers were well appreciated and students had smiles on their faces each week, in addition to their many hours volunteering. For these reasons, they have been nominated for and named co-volunteers of the year. For your hard work and dedication to our school we enthusiastically name you our 2018 Volunteers of the Year. Thank you for your contribution!**

Retirement cards and gift cards will be given to retiring teachers/staff: Jackie Nelson, Patty Churchill, and Cindy Stewart. Starbucks cards will be given in thanks to the nurse, custodian and office staff for all they do.

Thank you to all of our volunteers - we absolutely could not do what we do without you – Starbucks gift cards were presented in recognition of everyone's efforts. An extra special thanks to Stephanie Freedman for hand making cards for our volunteers of the year, teachers of the year and retirees!

The outgoing PTO Board members were presented with cards and gifts of thanks. The PTO members were presented with various thank you cards from teachers and classes as well as pictures made by the very talented 2<sup>nd</sup> graders.

### **Motions:**

Motion to approve May 2018 Meeting Minutes as written.

- a. Motion by Christina Banham
- b. 2<sup>nd</sup> by Andrea Ard
- c. Motion passed with 17 in favor and 0 abstain

Motion to increase Yearbook expense to \$5,541.

- a. Motion by Brandy Gosch
- b. 2<sup>nd</sup> by Janette Williams
- c. Motion passed with 17 in favor and 0 abstain

Motion to approve grant committee's recommended grants totaling \$10,649.84.

- a. Motion by Andrea Ard
- b. 2<sup>nd</sup> by Michele Ferrer
- c. Motion passed with 17 in favor and 0 abstain

Motion to nominate and elect Alicia Monroe as 2018-2019 PTO President.

- a. Motion by Christina Banham
- b. 2<sup>nd</sup> by Andrea Ard
- c. Motion passed with 17 in favor and 0 abstain

Motion to nominate and elect Brandy Gosch as 2018-2019 PTO Treasurer.

- a. Motion by Christina Banham
- b. 2<sup>nd</sup> by Andrea Ard
- c. Motion passed with 17 in favor and 0 abstain

Motion to nominate and elect Michele Ferrer as 2018-2019 PTO Secretary.

- a. Motion by Heather Sanderfer
- b. 2<sup>nd</sup> by Janette Williams
- c. Motion passed with 17 in favor and 0 abstain

Motion to nominate and elect Jamie Haworth as 2018-2019 PTO Vice President.

- a. Motion by Serena Gerke
- b. 2<sup>nd</sup> by Christina Banham
- c. Motion passed with 17 in favor and 0 abstain

Motion to remove Lillie Torres and Anita Acosta and add Alicia Monroe and Jamie Haworth as signers on the PTO bank account.

- a. Motion by Brandy Gosch
- b. 2<sup>nd</sup> by Janette Williams
- c. Motion passed with 17 in favor and 0 abstain

**Grants** - The Grant Committee (Lillie, Jill, Brandy, Anita, Alicia, Jamie, Michele and Andrea) had a great meeting and chose to grant most of the grant requests totaling \$10,648 (see attached list) the largest amount we have been able to grant to date!! The largest single request, a kiln for art, was approved as we had the funds this year and it is something that can be used by all students. We did not approve the 2 library requests as we already grant \$1,000 in books each book fair. There were quite a few requests for flexible seating and the committee tried to get everyone who requested flexible seating something.

**Board Positions** – Nominations and elections were had for all of next year's Board (see motions above).

**Committee Positions** – We still have open Committee positions please sign up on the form where you can and if you know of someone, especially at Discovery, let them know. It was suggested to send a flier out to 1<sup>st</sup> grade parents at Discovery.

### **Committee Reports:**

**5<sup>th</sup> Grade Party:** Brandy – We will be using the left over candy and water bottles from concessions for 5<sup>th</sup> grade party.

**Read and Lead:** - Serena: The end of year party will be 2 separate recesses (2<sup>nd</sup> and 4<sup>th</sup> / 3<sup>rd</sup> and 5<sup>th</sup>) on June 18<sup>th</sup>. Will get the bookmark restaurant coupons to the teachers to pass out so they are not lost. Will need about 3 more parent volunteers – Jill will send out an email.

**Yearbook:** - Krista: The yearbooks are in and one was passed round. The personalized ones will be delivered to classrooms June 18<sup>th</sup>. All will be sold that Monday and Tuesday morning, until they are sold out. Sharpie pens will be available to write names in the books. The students from the yearbook club will be there.

**Principal Report:** Lillie and Cheryl Reid Simons (School Board Member): We received some really sad news that Mr. Goodman will not be back at Endeavour next year as he took a Principal position outside of our district at a school near his home.

Cheryl was a part of the Endeavour PTA, now PTO, and has seen the fluctuation of the group over the years and it is a big deal to see so much involvement and increase in fundraising this year, thank you! What the PTO does is so great for all of the kids – keep being involved, even as you move up to the other schools, as the schools would not function as well without you.

### **Upcoming Dates**

Begin Yearbook Sales – June 18<sup>th</sup>

Read and Lead Recesses – June 18<sup>th</sup>

5<sup>th</sup> Grade Party – June 19<sup>th</sup>

Last day of school (1/2 day)!!! – June 21<sup>th</sup>

Next PTO Meeting – August 14<sup>th</sup> – 6:30pm Uptown Koffee & Kafe